

**Request for Proposals # 09-25-001**  
**Environmental Consultant Services for DHCD**  
**Questions & Responses 2**  
**May 14, 2009**

This list of Questions and Responses is being issued to clarify certain information contained in the above named RFP. The statements and interpretations of contract requirements, which are stated in the following questions of potential offerors, are not binding on the State, unless the State expressly amends the RFP through an addendum. Nothing in the State's responses to these questions is to be construed as agreement to or acceptance by the State of any statement or interpretation on the part of the potential offeror asking the question as to what the contract does or does not require.

**Questions and Responses**

**Question:**

In Section 2.3, Insurance Requirements:

A(3) Worker's Compensation, In our case we are all principals and are not required to have this insurance. Will it be a requirement for this RFP?

**Response:**

If you believe you are not required to have Worker's Compensation Insurance, be prepared to provide a statement from the Workers' Compensation Commission that you are not required to have this insurance.

**Question:**

The RFP states it will be done in accordance with the HUD Ch. 5 and 7 guidelines, however it does not fulfill the minimum requirements of a Risk Assessment when pertaining to the collection of single dust wipes – HUD Ch. 5 states to obtain at a minimum of 6 to 8 single surface wipes. The RFP states four single wipes.

**Response:**

Four composite samples are minimum. If not composite samples, at least 6-8 single surface dust samples are necessary.

**Question:**

The pricing sheets has C, D and E as a single line item cost – however a Contractor would not know how many samples would be required without seeing the house. Therefore I suggest a line item for labor associated with the inspection and then laboratory costs for the sample analysis.

**Response:**

Price Proposal has been revised.

**Question:**

The RFP states that some of the houses may be on the Eastern Shore. The Eastern Shore is a 5-6 hrs. round trip travel time for most of your Baltimore Metro Consultants. I would

foresee that making your cost higher since the fee sheet does not break-out the Eastern Shore a different line item for pricing.

**Response:**

Price Proposal has been revised.

**Question:**

Are we to assume the Risk Assessment will be done in conjunction with the paint Inspection? Will DHCD be available to make the decision if it will be a screen or full risk assessment?

**Response:**

Yes. DHCD will be available by phone to consult with the inspector if needed. However we are primarily relying on the inspector to make the judgment on whether a screen or full risk assessment is needed.